



LOS ANGELES COUNTY COMMISSION ON HIV HEALTH SERVICES

3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748

While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV Health Services are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

COMMISSION ON HIV HEALTH SERVICES MEETING MINUTES February 10, 2005

Approved
3/10/05

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	PUBLIC (cont.)
Al Ballesteros, <i>Co-Chair</i>	Adrian Aguilar	Daisy Aguirre	Everado Orozco
Nettie DeAugustine, <i>Co-Chair</i>	Anthony Braswell	Alicia Avalos	Dean Page
Ruben Acosta	Ruth Davis	Cinderella Barrios-Cernik	Carlos Peralta
Carla Bailey	Nancy Eugenio	Kathy Bouch	Rick Platt
Mark Briggs	William Fuentes	Elissa Bradley	Nancy Shearer
Carrie Broadus	Alexander Gonzales	Donna Brown	James Skinner
Robert Butler	John Griggs	Mario Chavez	Jonathan Stockton
John Caranto	Wilbert Jordan	Alicia Crews-Rhoden	Brigitte Tweddell
Charles Carter	Michael Lewis	Daryl Flynn	Gary Vrooman
Richard Eastman	Elizabeth Mendia	Susan Forrest	Jane Wise
Whitney Engeran	Vicky Ortega	Terry Goddard	Patricia Woody
Hugo Farias	John Palomo	Elizabeth Gomez	Rocio Yong
Gunther Freehill	Alexis Rivera	Jeffrey Goodman	
David Guigni	Fontaine Shockley	Richard Hamilton	COMMISSION STAFF/ CONSULTANTS
Chuck Henry	Vanessa Talamantes	Miki Jackson	
Rebecca Johnson-Heath	Fariba Younai	Precious Jackson	
Brad Land	HIV EPI AND OAPP STAFF	Tracy Jordan	Virginia Bonila
Marcy Kaplan		Kevin Lewis	Libby Boyce
Anna Long		Maxine Liggins	Gary Garcia
Andrew Ma	Juan Garcia	Sue McGinnis	Marc Hauptert
Elizabeth Marte	Patty Gibson	Sue McGinnis	Jane Nachazel
Chris Perry	Michael Green	Davyd McCoy	James Stewart
Dana Pierce-Hedge	Jan King	Victor McKamie	Sherry Rolls
Wendy Schwartz	John Mesta	Ruel Nollado	Doris Reed
Paul Scott	Diana Vasquez	Quentin O'Brien	Craig Vincent-Jones
Kathy Watt	Juhua Wu	Mike O'Connor	Nicole Werner

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CONTENTS OF COMMITTEE PACKET:

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- 5) Commission Membership Roster
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- 8) Commission Calendar (*February 2005 –May 2005*)
- 9) Commission Meeting Minutes: *January 13, 2005*
- 10) Memo to Commission: Guidelines for Commissioner Conduct, *1/29/05*
- 11) Guidelines for Conduct
- 12) Memo to Commission: Libby Boyce Departure, *1/30/05*
- 13) Memo to Commission: Glenda Pinney Appointment, *1/30/05*
- 14) Staying Alive Conference Materials, *1/24/05*
- 15) Memo from Charles Henry: Response to Commissioner Carrie Broadus' Questions on Year 15 Title I Application, *2/3/05*
- 16) Memo from Charles Henry: Preliminary Feedback for Ryan White Care Act Title I Application for FY 2005, *1/29/05*
- 17) PPC Meeting Minutes: *January 6, 2005*
- 18) Los Angeles Assessment of the Administrative Mechanism Ryan White Care Act Year 13
- 19) Presentation: Assessment of Administrative Mechanism
- 20) Memo from Finance Committee: Van Transportation Services, *1/29/05*
- 21) Memo from Charles Henry: Van Transportation Funding, *1/24/05*
- 22) Letter from Supervisor Zev Yaroslavsky: Transportation Services, *1/6/05*
- 23) Memo from Finance Committee: Van Transportation Services, *12/21/04*
- 24) Memo from P&P Committee: Year 16 Priority-Setting Process and Recommendations, *2/10/05*
- 25) Presentation: Year 16 Priority-Setting Process
- 26) Memo from P&P Committee: Summary of Directives Resulting From 1/28/05 P&P Committee Meeting, *2/2/05*
- 27) Provider Assessment for FY 2006-07 Priority-and Allocation-Setting Summary of Results
- 28) Article: "Governor Wins Praise for ADAP", *1/30/05*
- 29) Memo from Commission: Ryan White Care Act Reauthorization 2005 Policy Statement, *1/29/05*
- 30) Names-Based HIV Reporting Provider Education Training Flyers
- 31) Public Policy Issues Docket, *1/29/05*
- 32) Letter from David E. Janssen, CAO: State Legislative Agenda for the First Year of the 2005-06 Session, *1/4/05*
- 33) Memo from David E. Janssen, CAO: Federal Agenda for the First Session of the 109th Congress, *2/1/05*
- 34) Memo from Craig A. Vincent-Jones: Los Angeles County HIV/AIDS Provider Training Needs, *1/25/05*

I. CALL TO ORDER: Ms. DeAugustine called the meeting to order at 9:44 am. Roll call was taken. Ms. DeAugustine explained that starting with this meeting, roll call will be taken twice—at the beginning and the end of the meeting. She welcomed and invited the potential RD&B Commissioner candidates to introduce themselves.

II. APPROVAL OF AGENDA: Mr. Vincent-Jones asked that item XIII-B-2 be removed, as the Comprehensive Care Plan was not ready for distribution. Agenda approved with change. Item XIV, Commission Comment, was moved after Public Comment.
MOTION #1: Motion passed.

III. APPROVAL OF MEETING MINUTES:

A. January 13, 2005: Minutes were reviewed.
MOTION #2: Motion passed.

IV. PARLIAMENTARIAN REMARKS: Mr. Stewart explained that if you disagree with a ruling of the Chair; you may appeal it. Someone has to second it the appeal, and then the Chair will give a brief explanation of why he/she made the ruling. The person who made the motion will also be allowed to explain why they are appealing it and then the body votes on it. A tie or a majority sustains the Chair's ruling; the majority in a negative overturns the Chair's ruling. The body has the final decision at all times.

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V. PUBLIC COMMENT, NON-AGENDIZED: Ms. Jordan informed the Commission that the Sheriff's Department has a Public Service Announcement (PSA) that is currently running on Adelphia Media Services. It is going to be airing through February 13, and has been running seven days per week on VET, Bravo, Comedy Central, FX, VHI, and MTV from 4:00 p.m. to 12:00 a.m. This PSA is meant to make the community aware of their HIV services, and she gave a copy to the Commission.

VI. CO-CHAIRS' REPORT: Ms. DeAugustine reported that a workgroup was recommending various changes to Commission operations to ensure smoother, more efficient and more respectful meetings. Those changes, as detailed in the accompanying memo, would be implemented over the course of the next several months, and included roll call and revising the Guidelines for Conduct.

A. Conduct Guidelines: The revised guidelines address being respectful of one another, of everyone's opinions, as well as starting the meetings on time. She added that the guidelines would be placed on a banner to be posted at meetings.

VII. EXECUTIVE DIRECTOR'S REPORT:

A. Personnel Changes:

- Mr. Vincent-Jones reported that Ms. Boyce would be leaving the Commission and returning to her old position as the Homeless Coordinator for DHS. He thanked her for her hard work and although it was a short time, she accomplished a great deal. He announced that Glenda Pinney would be joining staff as the Planning Manager on February 22, 2005, noting that he has many years of experience in HIV and in the field of non-profit management and planning.
- Mr. Vincent-Jones reported that Staying Alive Conference is hosting a conference in the summer, and is seeking local hosts. He noted that materials were included in the packet.
- Mr. Perry asked Mr. Vincent-Jones to comment on staff's attendance at the Southern California HIV Advocacy Coalition (SCHAC) meeting the day before. Mr. Vincent-Jones responded that the Commission, until informed otherwise, cannot spend its funds on an organizational membership to SCHAC, although Doug Morgan from DSS/HAB had encouraged planning councils to interact/join local coalition advocacy efforts when he spoke to the Commission membership at its Annual Meeting in November. Mr. Vincent-Jones continued that SCHAC allows individual memberships, and that Commission staff had been galvanized—as had many others—to join when it became clear that one organization was pushing SCHAC to adopt an opposing position to name-based HIV reporting. He added that staff had been planning on joining prior to the issue anyway as an additional learning opportunity. He apologized if some people interpreted other motivations behind the memberships, and if he contributed to their misinterpretations. He was also sorry that staff had to experience uncomfortable and unwarranted derogatory comments. However, he said that he and the Commission could not be responsible when others cast malicious aspersions about his or the Commission's motives. He concluded by cautioning the Commission that the name-based HIV reporting issue has become ferocious and negative, and it could become, if it is not contained, all-consuming for the Commission.

VIII. STATE OFFICE OF AIDS (OA) REPORT:

A. State Budget

- Ms. Pierce-Hedge reported that the Governor's proposed budget allocated \$20 million more in general funds for ADAP. The Therapeutic Monitoring Program (TMP) was held steady, noting that the Commission's and other groups' advocacy had been important to its re-emergence in the budget. She noted that the trailer bill language ensured that the rebate money would remain designated for the ADAP Program. She continued that a document had been drafted at the Title I Summit on Reauthorization, and the intent was to convene all of the California Title Is to strategize advocacy on commonly agreed upon Reauthorization issues.
- She announced that Irene Harvey had replaced Peg Taylor, and had asked Ms. Harvey to identify interest in possibly convening the Title Is around housing issues and challenges with the funding. She reported that Drew Johnson had left the Prevention Branch two weeks prior and had accepted another position at DHS. She said that there was going to be a transgender conference in San Francisco on May 17-19, 2005, which the State Office of AIDS would be hosting. She suggested contacting Kevin Farrell, acting in Mr. Johnson's place. Mr. Ballesteros asked that a letter be prepared and sent to the State commending them for hosting that conference.
- Ms. Pierce-Hedge also announced that she would be retiring from the State the following day. Ms. Broadus suggested that the Commission write something in acknowledgement of Ms. Pierce-Hedge.

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IX. OFFICE OF AIDS PROGRAMS AND POLICY (OAPP) REPORT:

- Mr. Henry reported that EMAs had not yet been informed of their Year 15 Title I awards, but hoped that the announcements would be released within the following two weeks. He referred to a notice he sent to the Health Deputies regarding preliminary feedback from LA's Title I Project Officer which indicated that LA's application may have scored in the range of second out of the 51 applications. He acknowledged and thanked Mr. Freehill, Mr. Green and their staff who were the primary writers and editors of the application.
- He went on to say that the Board of Supervisors would consider the Year 15 Care package of services the following Tuesday. The package included new contracts for residential and substance abuse treatment services consistent with the new rate architecture, effective March 1, 2005. He noted that there was one new agency that had not previously contracted with OAPP or the County – Rainbow Bridge Substance Abuse Treatment Services, and one agency that has been contracting for prevention services, but not for care services – LA CALA.
- He reported that all programs would be integrated into a single data management system, Casewatch, by March 1, 2005—which has been many years in the making, and that OAPP would be introducing new eligibility screens that Ms. Vasquez and staff had already presented to Priorities and Planning (P&P) Committee.
- He referred to the prevention plan, which was released on CD Rom, and a copy of which is available for each Commissioner and members of the public. He noted that it is also on the website.
- In response to questions, he said that issues related to Commercial Sex Venues (CSVs) are much broader than just OAPP's involvement. The Board of Supervisors approved various Ordinance changes and endorse DHS' plan to continue supporting HIV testing lab costs and coordination of the services, but that the owners would be paying for the actual services. The County of Los Angeles is currently not funding HIV counseling and testing services within the 11 CSVs. He added that it does not necessitate any further action by the City and the County for the owners to begin paying for those services. Nevertheless, he added, the Department has modified the scopes of work for a subset of seven of the HIV counseling and testing contracts to allow some percentage of those efforts to deliver services in the CSVs—pending either resolution by the City of Los Angeles in the authorizing language for the collection of fees from business owners OR pending the County taking additional action initiate the public health authority if the City does not proceed—and submitted those proposed modifications to the Board of Supervisors. Ms. Watt noted that the PPC has an Ad Hoc Subcommittee set up to address various CSV-related matters. Ms. DeAugustine said she would like to work with the PPC on the matter, and encourage better, more ongoing dialogue on the issue between all of the stakeholders.
- Ms. Schwartz clarified that the City of Los Angeles AIDS Coordinator's Office is primarily a policy and advocacy office, and the funding they have available for prevention programs are minuscule compared to the County's service budget. The funding they do have, she added, has been dedicated to primarily needle exchange for the last ten—noting that it was the only source of that funding in the County.

X. **HIV EPIDEMIOLOGY PROGRAM REPORT:** Mr. Vincent-Jones reported that HIV Epi had just received their copies of the Epi profiles, and that published versions would be ready in the next month.

XI. **PREVENTION PLANNING COMMITTEE REPORT:** Ms. Mendia reported that the PPC endorsed their slate of three candidates to fill the one the non-voting seat on the Commission: Mario Perez, Elizabeth Mendia and Kathy Watt. She also reported that there had been several presentations at the prior week's meeting:

- Rapid testing, by Mario Perez, available on the OAPP website;
- Behavioral and Social Science Volunteer Program (BSSVP), by Rosemary Vineagas; and
- Sheriff's Department PSA, by Tracy Jordan.

XII. STANDING COMMITTEE REPORTS

A. Finance Committee:

1. **Assessment of Administrative Mechanism (AAM):** Ms. Bailey referred to the copy of the draft Assessment of Administrative Mechanism in the Commission packet. The Finance Committee was releasing it for public review for a month, with any notes to be sent to the Finance Committee. Mr. Vincent-Jones clarified that the consultant had been asked to deliver a report, thus, even if someone does not like a particular recommendation, it will not be removed because it is still the consultant's report.
 - Mr. Hauptert thanked all of those involved in the AAM for their participation. He began his presentation by explaining that the design of this year's AAM took a systematic review to measure the effectiveness and efficiency of the partners, with both primary and secondary data. The "administrative mechanism" is the administrative inter-

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relationship between OAPP, DHS, the Board of Supervisors and the Commission. Mr. Hauptert then proceeded detailing the content of the AAM and its various recommendations.

2. *Year 15 Van Transportation Allocation:* Ms. Bailey reported that after additional review of further data presented by OAPP, the Committee unanimously agreed to ratify the elimination of the Year 15 Title I van transportation allocation.
 - Mr. Ballesteros asked that the Commission consider ways of assisting clients who are really sick and have no transportation, to give them information on how to utilize other resources. Ms. Vasquez is already working on such a plan. Mr. Hamilton commented that the SPN 6 has already created an ad hoc committee to review Access, Dial-A-Ride and other transportation resources.

MOTION #3: Motion passed.

3. *Miscellaneous:* Ms. Bailey reminded the Commission that the next Finance Committee would address Year 16 allocations, and was scheduled for Friday, February 24, 2005 from 12:00 noon to 4:00 p.m.

B. Priorities and Planning (P&P) Committee:

1. *Year 16 Priority-Setting:* Mr. Land and Ms. Watt began their presentation by outlining the priority- and allocation-setting framework, the service categories, and then introduced to the paradigm and operating values and the proposed priority rankings. He noted that the next step would be referred to Finance Committee for allocation-setting.
 - Mr. Stewart asked that anyone from an agency providing funded services identify themselves and the services:
 - ⇒ John Caranto: mental health, psychosocial, and case management services;
 - ⇒ Chris Perry: substance abuse, medical outpatient, mental health, case management, and housing services;
 - ⇒ Elizabeth Mendia: case management, psychosocial, and mental health services;
 - ⇒ Whitney Engeran: residential care, and case management, psychosocial services;
 - ⇒ Kathy Watt: substance abuse services;
 - ⇒ Al Ballesteros: residential and case management services;
 - ⇒ Nettie DeAugustine: medical, outpatient, case management, and treatment adherence services;
 - ⇒ Hugo Farias: mental health, psychosocial, case management, and housing services;
 - ⇒ Marcy Kaplan: case management services.
 - Ms. Watt encouraged everyone to review the summaries from the provider forums held in each of the eight SPAs to see what needs and barriers providers identified.

MOTION #4: Motion passed.

2. *Comprehensive Care Plan:* The item was postponed.

C. Public Policy Committee:

1. *State Budget:* Ms. Schwartz reported that HIV/AIDS services fared better than in past years in the Governor's budget this year, especially with the ADAP increase. Mr. Acosta mentioned and made note that there is still a lot of work needed around lowering the cost of medications and would like that issue addressed in any correspondence with the Governor. Ms. DeAugustine said that Public Policy would send the letter.

MOTION #5: Motion passed.
2. *Reauthorization:* Ms. Schwartz referred to the document in the Commission packet, which was an extended explanation of the Annual Meeting principals, how the Commission determined them, and why the Commission supports them. Mr. Freehill said that in approximately a week or two, there was going to be a joint document from the CAEAR Coalition and AIDS Action regarding their recommended Reauthorization strategies.
3. *Names-Based HIV Reporting:* Mr. Engeran reported that Names-Based HIV Reporting Provider Trainings, in English and Spanish, were scheduled for February 17. Mr. Freehill said that towards the end of the month, it was anticipated that name-based HIV reporting legislation would be introduced. He said it would be held for 30 days without modification. The legislation, he said, would implement name-based HIV reporting statewide, and would ensure the continued availability of anonymous testing through State-funded Alternative Test Sites (ATS). He indicated that there was not yet a confirmed author for the legislation.
4. *Miscellaneous:* Mr. Engeran indicated that parts of the County's approved State legislative agenda and the County's proposed Federal legislative agenda were included in the packet, saying that the full documents were online at the BOS website. He noted, as well, a new issues docket which will be included regularly.

- ### D. Standards of Care (SOC) Committee:
- Mr. Vincent-Jones indicated that there was a memo in the packet to the Southern California AETCs. It identified various training needs in the EMA based on the Commission's prior discussions, and was produced at the request of the AETCs.

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- E. Recruitment, Diversity and Bylaws Committee:** Mr. Butler reminded everyone of the training for new Commissioners following the meeting, and that there was one scheduled for April.

XIV. COMMISSION COMMENT, NON-AGENDIZED: *(moved after Public Comment)*

- Mr. Engeran raised the concern that the Board had been surprised to find out that HIV counseling and testing had stopped at the CSVs. Mr. Henry agreed to address the issue in his report.
- Mr. Land raised related concerns that there were ongoing challenges with how DHS and OAPP interpreted Commission, and Board, directives, and that the issue needed to be addressed. Ms. DeAugustine expressed hope that the Commission could better clarify its intentions in the future so that misinterpretations were minimized.
- Ms. Precious Jackson, from Inglewood in SPA 6, spoke on behalf of names-based HIV reporting. She noted that she had attended the SCHAC meeting the day before and was appalled by opponents' conduct. She encouraged further and stronger collaborations around the issue because it is so important.

XV. ANNOUNCEMENTS:

- Ms. Mendia thanked the Commission for supporting the Transgender Conference, and reported that there were limited scholarships available.
- Mr. Hamilton thanked the community for supporting National Black HIV Awareness Day, especially the City of Los Angeles and OAPP. He was delighted that it had been such a collaborative effort throughout the entire community.
- Mr. Engeran invited everyone to the Second Annual Gay Men's Health Summit on February 26 at the downtown Marriot in Long Beach from 9:00 a.m. to 4:00 p.m. The Summit would focus on gay men's health issues including STDs, mental health, and spiritual health.

XVI. ADJOURNMENT: The meeting adjourned at 1:12 p.m.

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MOTION AND VOTING SUMMARY		
MOTION #1: Approve the Agenda Order with removal of XIII – B2.	<i>Passed by Consensus</i>	MOTION PASSED
MOTION #2: Approve the minutes from the January 13, 2005 Commission on HIV Health Services meeting.	<i>Passed by Consensus</i>	MOTION PASSED
MOTION #3: Reaffirm the elimination of the Title I Year 15 van transportation allocation.	Aye: Acosta, Bailey, Butler, Caranto, Carter, DeAugustine, Engeran, Farias, Giugni, Briggs, Johnson-Heath, Long, Ma, Mendia, Schwartz, Watt No: Ballesteros, Eastman, Kaplan, Land, Perry, Scott Abstention: Pierce-Hedge	MOTION PASSED Ayes: 16 Opposed: 6 Abstentions: 1
MOTION #4: Approve the Year 16 priority ranking, as presented.	Aye: Acosta, Bailey, Ballesteros, Butler, Caranto, Carter, DeAugustine, Eastman, Engeran, Farias, Giugni, Briggs, Johnson-Heath, Kaplan, Land, Long, Ma, Mendia, Perry, Schwartz, Scott, Watt No: None Abstention: None	MOTION PASSED Ayes: 22 Opposed: 0 Abstentions: 0
MOTION #5: Approve Governor's proposed HIV/AIDS-related budget recommendations and authorize the Public Policy Committee to communicate Commission with process stakeholders.	<i>Passed by Consensus</i>	MOTION PASSED